

# MINUTES

Regular City Council  
Meeting City of Post  
Oak Bend, Texas

Date/Time: Tuesday, October 8, 2024  
p.m. Location: City Hall – 1175 CR 278

Mayor – Mike Parker

Council Member – Tom Rogers

Council Member – Billy McMahan

Council Member – Chris Cox

Council Member – Kara Johnson

Council Member – Alison Novak

City Administrator/City Secretary – Jana Shelton

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## AGENDA ITEMS

1. **Call to Order, Invocation, & Pledges of Allegiance-**

Mayor Parker called the meeting to order at 7:00 p.m. Mayor Parker also led the pledge and the invocation.

2. **Roll Call-**

Council Member Novak was absent. Council Member Rogers attended the meeting at 7:28 p.m.

3. **Citizen Comments –**

A citizen spoke and wanted to ask if we had road work.

4. **Approval of Minutes**

- **Regular Meeting, September 10, 2024-**

Council Member Cox made a motion to approve the Minutes of October 8, 2024. Council member McMahan seconded the motion. The Council voted unanimously on the motion.

5. **Mayor's Report**  
**-Recognize Volunteers –**

Mayor Parker reported that he and other citizens worked on CR 281 spreading asphalt. He would like to recognize volunteers at the next meeting.

6. **City Administrator Report-**

- We have completed the audits for the past years, including 21,22 and 23. We will finish reconciling the 2023-24 books and the auditors will complete the 24 audits.
- Kaufman Development Services received a development plan for a RV park for 30-50 spots on 5599 CR 280. The requester is Thomas White. Kaufman Development Services has asked that he do a feasibility study with Rose Hill SUD.

- **FM 987 Curves-**

I contacted Lane Selman with TXDOT regarding accidents on the curves on FM 987. Mr. Selman stated he would review the accidents that have occurred on FM 987, to investigate various materials that could be used on the roadway.

- **Variance Request-**

A Variance request from Pacheco's on Klassic K Road has been received. The request is for a variance on their Road frontage.

- **Road Projects:**

We have been approved through Kaufman County Precinct 1 for CR 277 that includes 440 Tons of Rock, Motor grader, dump truck and water truck and 2 rollers. The project total is \$17,734.00 to be complete by the end of October.

7. **Financial Report:**

- **September 2024-**

The City Administrator reviewed the financial Report with the Council.

8. **Discuss and consider renting City Hall, costs, liability, etc.-**

The Council discussed renting City Hall. The City Administrator will present a rental form for consideration at the next Council Meeting.

9 **Discuss and consider Audits for FY2021, FY 2022 and FY 2023-**

The Council reviewed the Audit Reports. Council Member made a motion to accept the audits for FY 2021, FY 2022, and FY 2023. Council Member McMahan seconded the motion. The Council voted unanimously on the motion.

10. **Update to Open Infra, LLC -**

Council Member Rogers reported Open Infra is almost finished with installation in the city. Open Infra continues to clean up some properties.

11. **Discuss the Drainage Project: Culvert replacement and Ditch Cleaning on County Road 279-**

Council Member Rogers reported he has been working with the City Attorney to send out letters to all utilities to inform them of the upcoming construction on CR 279.

12. **Discuss future road projects -**

The Council discussed prioritizing future road projects and costs. Volunteers from the Council will hold a workshop on Tuesday, October 8, at 5: 00 p.m. to discuss prioritizing streets and materials for maintenance.

13. **Discuss and consider Agenda Items for the next Council meeting-**

- Street light request for Klassic K and CR 278
- Update on CR 277- Drainage Project
- Web Site Update
- Workshop Update – Road Maintenance Plan
- Proclamation for Volunteers
- Rental agreement for City Hall

14. **Adjourn-**

Council Member Cox made a motion to adjourn at 7:59 p.m. Council Member McMahan seconded the motion. The motion was approved with a unanimous vote of the Council.

*Mike Parker*

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Mike Parker, Mayor

Attest:

*Jana Dee Shelton*

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Jana Shelton, City Administrator/City Secretary

